WOONSOCKET HARRIS PUBLIC LIBRARY
INTERNET USE POLICY

The Woonsocket Harris Public Library is working to make the ever-broadening world of information accessible to our patrons through the use of electronic databases and Internet workstations. The library has the responsibility to provide information. However, the library has no control over the information accessed, and cannot be held responsible for the content, or the availability, of any Internet website at any given time. Woonsocket Harris Public Library is not responsible for damage to a patron's personal computer, CD, DVD, or USB flash drive or for the loss of any data or liability that may occur.

The library has several public use computers for email, word processing and Internet access located in the Children's, the Young Adult, and Reference Departments. All computers are equipped with Windows Ease of Access for visual and audio assistive measures. Library staff will assist patrons with Internet use as time permits but cannot offer extended personal instruction.

In order to comply with federal regulations, all computers are filtered. Parents are advised to be aware of the information their child may be accessing. A child's access to the Internet, like any other library materials, is the responsibility of the parent or legal guardian. Parents should be aware that such software limits access to some, but not all website.

Users of Internet workstations must comply with the following rules:

- Users must respect the privacy of other library patrons using the Internet. Computer users expect a welcoming and quiet atmosphere. Use of cell phones, loud conversations, and vulgar language will not be tolerated. The library has headphones for use if you need to
- Users may not consume food or drinks at the computers or in the local history area. Food and drinks must remain sealed/unopened in these areas. Covered drinks (alcohol is prohibited) are allowed in other areas of the library.
- Users are expected to use these resources for lawful purposes and in a responsible, ethical manner. Viewing websites that are deemed inappropriate by library staff (e.g.: obscene, excessively violent, offensive) will not be tolerated. Library employees have the right to revoke computer privileges from patrons using the computers in an inappropriate manner.
- Users may not alter the configuration of library computer systems and may not load personal software onto any workstation. The public computers have software installed to keep our system files intact. Patrons may save materials to a CD, DVD or USB flash drive.
- Users with an active Ocean State Libraries library card may sign on the workstations for a limit of 2 hours each day. Guest pass users are allowed 2 hours each day. If there are no others waiting to use the computers, this limit may be extended by 30 minute intervals at the discretion of the library staff for both library card users and guest pass users. If all computers are in use, a reservation can be made at the Print Release station.
- Users will treat the library's technology with care. Users who abuse the library's property by hitting, throwing or mistreating the equipment will have computer privileges revoked.
- Printing is $0.25 per side per page for color or black and white printouts using the library's paper or your own. Printing is managed by Enivisionware software which is installed on all public computers. Payment before printing is through the Print Release Station and is by cash only.
- Preschool children may not use the computers unless accompanied by a parent or guardian.

Failure to honor any of these rules will result in the loss of Internet privileges.